

THE BOARD OF FIRE COMMISSIONERS

DISTRICT No. 4 — RAMTOWN
HOWELL TOWNSHIP MONMOUTH COUNTY
88 RAMTOWN-GREENVILLE RD.
HOWELL, N.J. 07731-2790

Regular Meeting October 9, 2019

Chairman Gregory Scarlato called the meeting to order at 20:00 hours followed by the Pledge of Allegiance.

Chairman Scarlato read the following legal disclosure:

The New Jersey Open Public Meetings Law, N.J.S.A. 10:4-6 et seq., was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting its interest is discussed or acted upon.

In accordance with the provisions of this Act, the Board of Fire Commissioners of Fire District No. 4, Township of Howell, has caused notice of this meeting to be published by having the date, time, place, and agenda, to the extent know thereof, posted as follows:

- Published in the Asbury Park Press on December 20, 2018
- Published in the Howell Times on December 29, 2018
- Filed written notice with the Township Clerk on December 17, 2018
- Posted written notice on the Official Bulletin Board at the Township Municipal Building
- Posted on www.njfiredistricts.org

The above postings indicate that Formal Action May Be Taken.

Roll call was taken with Commissioners Scarlato, Bommer, Stalling, Bailey, and Acampora all in attendance.

It was noted that there were five (5) members of the public in attendance.

Administering the Oath of Office: None

Commissioner Acampora reported that the regular workshop Meeting Minutes of September 9, 2019 were posted on the Fire Company Bulletin Board outside the meeting room at the firehouse. He then read the minutes from the regular business meeting on September 10, 2019.

A motion to approve the minutes was made by Commissioner Bommer and seconded by Commissioner Stalling. The motion passed unanimously by the Board.

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PAYMENT OF BILLS: Commissioner Bailey presented the following bills for payment:

Bills	Amount
defender	\$ 8,271.19
vfis	\$ 4,733.00
nfpa	\$ 126.45
Verizon	\$ 190.09
1st priority	\$ 495.00
atlas	\$ 43.18
Edwards tire	\$ 942.16
optimum	\$ 169.37
net link web services	\$ 199.00
Sendzik Sendzik	\$ 1,053.00
penguin management	\$ 1,548.00
csm	\$ 356.00
mike acampora	\$ 121.78
Glatfelter specialty benefits	\$ 20,876.10
Taylor oil	\$ 396.86
liberty mutual ins	\$ 2,770.12
new jersey American water	\$ 3,358.00
cit	\$ 97.00
Totals	\$ 45,746.30

A motion was made by Commissioner Bommer and seconded by Clerk Acampora to pay the bills. A roll call vote was taken with the following results:

Scarlato – Yes

Bommer – Yes

Stalling – Yes

Bailey - Yes

Acampora – Yes, present on own bills

The motion passed unanimously 5-0.

COMMUNICATIONS

Received

Sendzik & Sendzik – memo regarding Asbury Park Press bills

Resolution

Memo from DCA

Fire Bureau monthly reports

NJ State Association of Fire District minutes from September 2019 meeting in Wildwood

Recall from Chevrolet for 2016 Suburban

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Sent
None

COMMITTEES

Executive Board

It was noted that the E-Board was disbanded at the Joint Board meeting held in September 2019

Chief's Report

All reports were handed in.

Two (2) portable radios and the radio in vehicle 466 have been reprogrammed. Still need to have all thirty (30) additional portable radios reprogrammed.

Chief Engineer

Chief Engineer Gilseman reported that the trucks are still undergoing additional annual maintenance and everything will be completed by the end of the year.

Purchaser:

Additional AED units to upgrade the existing AED's so everything is uniform on all the trucks.

\$1,275 for each AED, need four (4) units = \$5,100

The AEDs will be placed in Ladder 490, Engine 475, vehicle 467, and unit 486

A motion was made by Commissioner Bailey and seconded by Commissioner Bommer to purchase the four (4) AED units, not to exceed \$5,100.00. The motion passed unanimously by the Board.

Assistant Chief Romano stated he would like to upgrade the current radio room into a self sustaining dispatch center, so if radio communications ever go down again due to a storm, we will have the capability to operate on our own. Estimated cost to upgrade the room is \$2,500.00 for renovations and equipment. Assistant Chief Romano will obtain price quotes to complete the upgrades and bring the information back to the Board for November's meeting.

A motion was made by Commissioner Bailey and seconded by Commissioner Bommer to purchase a new white chief's helmet and shield for 2020. The motion passed unanimously by the Board.

TRUCK COMMITTEE: Progress

OLD BUSINESS:

The township radio consultant met with Commissioners Scarlato, Bailey, and Acampora, along with Chief Gotto and Lt. Scarlato on 10/2/19. The meeting was very productive, with the Board and line officers discussing all issue that we currently have with the township radio system.

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NEW BUSINESS:

Site plan approve for the development of a residential neighborhood on Arnold Blvd. was forwarded to us by the Fire Bureau. The Fire Bureau has approved the plans. The Board reviewed all documents and were in agreement with the fire bureau.

The line officers have suggested that we look into sending our rookie fire fighters to Fire Fighter I classes at the Middletown Fire Academy. They stated that there are numerous issues with the Monmouth County Fire Academy and the experience that our last fire fighter had at Middletown was excellent. The Board agreed to review each application on a case by case basis.

GOOD AND WELFARE: None

JOINT PURCHASING COMMITTEE: None

APPLICATIONS/TERMINATIONS: None

PAYROLL: None

TREASURER'S REPORT: Commissioner Stalling reported the following balances for the for the Board's accounts:

CHECKING ACCOUNT

OPENING BALANCE	\$ 38,993.78
INTEREST	\$ 3.90
CANCELED CHECKS	\$
TRANSFER	<u>\$ 45,000.00</u>
SUB-TOTAL	\$ 83,997.68
NJ – PERS TEPS Payment	\$
BILLS PAID	\$
BILLS PAID	<u>\$ 45,746.30</u>
CLOSING BALANCE	\$ 38,251.38

SAVINGS ACCOUNT

OPENING BALANCE	\$1,990,821.12
DEPOSIT (HOWELL TWP.)	\$ 216,457.25
DEPOSIT ()	\$
INTEREST	<u>\$ 1,327.96</u>
SUB-TOTAL	\$2,208,606.33
TRANSFER TO PAYROLL	\$
TRANSFER TO CHECKING	<u>\$ 45,000.00</u>
CLOSING BALANCE	\$2,163,606.33

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PAYROLL ACCOUNT

OPENING BALANCE	\$ 19,845.81
TRANSFER	\$
ADP	\$ 20.15
INTEREST	\$ 14.69
SUB-TOTAL	\$ 19,880.65
PAYROLL	\$ 8,629.03
FEES	\$ 4,298.41
FEES	\$ 132.93
CLOSING BALANCE	\$ 6,820.28

The Treasurer's report was accepted on a motion by Commissioner Acampora and seconded by Commissioner Bommer and passed unanimously by the Board.

PUBLIC COMMENT: There were six (6) members of the public in attendance at the end of the meeting.

EXECUTIVE SESSION: None

ADJOURNMENT: This concluded the business before the Board, so a motion was made by Commissioner Bommer and seconded by Commissioner Stalling to close the meeting. The motion passed unanimously by the Board.

The meeting closed at 21:13 hours.

Respectfully submitted:



Michael L. Acampora
Clerk